

## **Estates Strategy Committee - Terms of Reference**

### **1. Terms of Reference**

- a) To lead in the formulation of, and keep under review, the Estates Strategy for the development of the College in line with the College Strategic Plan.
- b) To oversee the development programme for the College for projects over £300k in value and to monitor work completion against agreed timescales
- c) To receive monthly reports from the project managers on progress with any development
- c) To receive timely reports of expenditure on each project at least termly and more frequently as required and to make reports and recommendations to the Governing Body accordingly
- d) To consider and make recommendations to the Governing Body in relation to proposals for the acquisition and disposal of any part of the College's estate above £300k
- e) To receive reports as appropriate from the College's Estates Team on maintenance schedules
- f) To keep under consideration the desirability or necessity of co-opting third parties to the committee by dint of their expertise in college estate development, master planning, architectural expertise or as otherwise considered appropriate
- g) The Committee will take into account value for money criteria when reviewing proposed estates developments.
- h) Always consider the impact on the student experience when reviewing proposed estates developments.

### **2. Reporting Arrangements**

The Committee will report directly to the Governing Body whilst also maintaining an informal link to Finance and General Purposes Committee.

### **3. Membership and Quorum**

#### **Membership**

3 independent Governors one of whom should Chair the Committee

1 staff Governor (as required)

Principal

### **4. Quorum**

A quorum will be two fifths of the membership provided that one member present is independent Governor.