

## **Rose Bruford College of Theatre and Performance**

### **Board of Governors**

### **Governance Committee – Terms of Reference**

#### **Membership**

The membership of the Committee will be:

- Three independent or co-opted Governors, one of whom shall be the Chair of Governors
- The Principal

#### **Quorum**

The quorum will be:

- The Chair of Governors
- The Principal
- One other independent or co-opted governor

#### **Terms of Reference**

1. The Committee will report directly to the Board of Governors
2. The Committee will be chaired by an independent governor.
3. The Committee will normally meet three times a year but will always meet at least once a year.
4. The Committee will receive reports on the effectiveness of the Board of Governors and its committees and make recommendations to the Board of Governors.
5. The Committee will conduct and review a succession planning audit and ensure that plans are in place to provide the Board with a membership which offers the necessary expertise and continuity. The Committee will propose recruitment initiatives to fill skills gaps including how to publicise vacancies.
6. The Committee will seek out appropriate governor candidates who are:
  - Knowledgeable
  - Appropriately qualified and experienced
  - Demonstrate commitment to the College
  - Demonstrate an understanding of and commitment to the role of a governor.
7. The Committee will review applications from prospective governors, including initiating interviews where appropriate. The Committee will make

- recommendations to the Board of Governors on the appointment of any new governor.
8. The Committee will review applications for student governor, including interviews where appropriate. The Committee will make recommendations to the Board of Governors on the appointment of student governors.
  9. The Committee will review the result of staff selection of a member of academic staff and a member of support staff to act as staff governors. The Committee will make recommendations to the Board of Governors on the appointment of staff governors.
  10. The Committee will review the governance structure and membership of committees and make recommendations to the Board of Governors on appointments to committees and any changes to the governance structure.
  11. The Committee will review from time to time the category and number of governors together with their terms of office
  12. The committee will review and oversee the implementation of the Governor Development Plan.
  13. The Secretary & Registrar will act as clerk to the Committee

**May 2018**