

Estates Strategy Committee - Terms of Reference

1. Terms of Reference

- a) To lead in the formulation of, and keep under review, the Estates Strategy for the development of the College in line with the College Strategic Plan.
- b) To oversee the development programme for the College for projects over £300k in value and to monitor work completion against agreed timescales
- c) To receive monthly reports from the project managers on progress with any development
- c) To receive timely reports of expenditure on each project at least termly and more frequently as required and to make reports and recommendations to the Governing Body accordingly
- d) To consider and make recommendations to the Governing Body in relation to proposals for the acquisition and disposal of any part of the College's estate above £300k
- e) To receive reports as appropriate from the College's Estates Team on maintenance schedules
- f) To keep under consideration the desirability or necessity of co-opting third parties to the committee by dint of their expertise in college estate development, master planning, architectural expertise or as otherwise considered appropriate
- g) The Committee will take into account value for money criteria when reviewing proposed estates developments.
- h) Always consider the impact on the student experience when reviewing proposed estates developments.

2. Reporting Arrangements

The Committee will report directly to the Governing Body whilst also maintaining an informal link to Finance and General Purposes Committee.

3. Membership and Quorum

Membership

3 independent Governors one of whom should Chair the Committee

1 staff Governor (as required)

Principal

4. Quorum

A quorum will be two fifths of the membership provided that one member present is independent Governor.